



10th Annual - Hopi Arts and Cultural Festival

Dear Artist,

We are pleased in your interest to attend the 10th Annual Hopi Arts and Cultural Festival on August 29-30, 2020 at the Continental Country Club Driving Range. We have made some changes to the festival this year and we hope that your experience at this year's festival will be a great one.

Enclosed/Attached you will find the 2020 Rules and Guidelines for the festival, as well as the Artist Application. Please submit a completed application with copy of CIB or Tribal Enrollment Card (Per Rules and Guidelines), payment, and donation item (if applicable) to pick your booth space. Incomplete applications will be kept on file until all required items are received or until booth spaces are no longer available.

If there are any questions regarding the application process, please do not hesitate to contact us at 928-522-8675. We look forward to seeing you at the festival this year.

Sincerely,

HAEA Festival Committee



10th Annual - Hopi Arts & Cultural Festival

August 28 – 29, 2020

Festival Rules & Guidelines

Artist Eligibility:

The Hopi Arts & Cultural Festival (Festival) is restricted to artists who are enrolled members of the federally recognized Hopi Tribe and **MUST** provide a copy of their *Tribal Enrollment Card*, or may be an artist eligible to enroll in the Hopi Tribe and **MUST** submit a copy of their *Certificate of Indian Blood* (CIB) to prove eligibility with application.

Schedule – Event Start Time & Artist Setup

Event Date & Time:

- August 29 & 30, 2020 – 9:00 AM to 5:00 PM (Both Days)

Setup/Teardown Times:

- August 29, 2020 – 6:30 AM to 8:00 AM (Setup)
- August 30, 2020 – 5:00 PM to 6:00 PM (Teardown)

Canopies may be left overnight on August 29, 2020 but must be lowered. Security will be on site overnight

Artist's Booth

1. Each Booth Space is a 10' X 10' space. Each artist is responsible for providing their own canopy, chair(s), and table(s). Canopy **MUST** either be staked or weighted down to prevent canopy from moving.
2. Sharing of a booth is limited to one (1) additional artist. Maximum of two (2) Artists per booth space
3. All artists **MUST** staff their booth during official festival hours of operation
4. All forms of Artwork **MUST** be Hopi handmade and/or Hopi designed
5. Artists are required to keep booth set up until 5:00pm each day of the festival
6. No animals are allowed in booth spaces; **EXCEPT** Service dogs
7. Any Artist who misrepresents themselves or their artwork, will be asked to leave the festival. **NO REFUNDS** or booth transfers will be authorized. At the discretion of the committee, an artist may not be allowed to participate in future HTEDC Arts and Education Association events for violating this rule.
8. All Artists **MUST** conduct themselves in an appropriate manner that reflects the dignity of the event and does not reflect negatively on the festival and its participants
9. *Use/Consumption of Alcoholic beverages, drugs, and/ or smoking by Artists is **PROHIBITED** in the festival area and during festival hours of operation*
10. Festival reserves the right to prohibit the sale of any item(s) deemed inappropriate or culturally sensitive
11. Festival provides limited security coverage throughout the event. It is the artist's responsibility to have adequate insurance coverage for their possessions and property. Festival is not responsible for any loss, theft, accidents, or acts of nature incurred by artist(s).
12. No Walk-in booths will be accepted
13. No stores or dealers are allowed
14. **NO REFUNDS** will be authorized if an artist cancels, is a "No Show", or removed from the Festival
15. Festival reserves the right to remove an artist from Festival who fails to comply with Festival Rules & Guidelines.
16. Festival reserves the right to assign/re-assign artists locations in the best interest of the Festival.

The Hopi Arts and Cultural Festival follows the guidance of the: Indian Arts and Crafts Act of 1990 (P.L. 101-644)

Detailed information on the Act can be found at the following website: <https://www.doi.gov/iacb/act>

Artwork Rules and Standards

1. Artists must display original works of art for sale, artwork **MUST** have been made by the registered artist in the booth space. It is prohibited to sell artwork that is made by someone else.
2. All artwork is subject to evaluation. If artist has an item or artwork deemed inappropriate, the artist will be asked to remove item from sale immediately.
3. Artists **CANNOT** display or sell any items that contain materials derived from animals which are considered endangered or might otherwise be considered in violation of Federal or Arizona State laws

Arizona Department of Revenue – TPT License (Required)

As mandated by the Arizona Department of Revenue, it is a requirement that any individual or entity that engages in the sale(s) of tangible personal property be required to obtain a Transaction Privilege Tax license (TPT).

In order to participate in the festival, it is required that you provide your TPT license number on the Artist application. Each artist must have their own TPT License number. For more information on how to obtain a TPT license, you may call 1-800-843-7196 or go online to: <https://azdor.gov/transaction-privilege-tax/tpt-license/applying-tpt-license>

Application and Payments

PAYMENTS

Discounted Booth Fee - Enrolled Hopi Members (March 6-June 26, 2020): \$120.00

Discounted Booth Fee – Non-Enrolled Hopi Members (March 6-June 26, 2020): \$140.00

Additional Artist Fee (Booth Sharing): \$75.00

Regular Booth Fee – Enrolled Hopi Members (June 27-July 24, 2020): \$150.00

Regular Booth Fee – Enrolled Hopi Members (June 27-July 24, 2020): \$170.00

Additional Artist Fee (Booth Sharing): \$75.00

Donation Discount: \$15.00 - Donation of an item worth at least \$25.00 must be dropped off with payment to be eligible
(Items donated will be used for Silent Auction/ Raffle)

Only Money orders, Credit/Debit Cards, and Cashier's Checks will be accepted

APPLICATIONS

1. Completed application along with full payment **MUST** be submitted in order to select booth space.
2. Completed application and discounted booth fee **MUST** be paid by June 26, 2020 (4:30pm) to get discounted rate
3. Deadline for applications and payments is July 24, 2020 (4:30pm)

Payments and Applications can be dropped off at the:

Hopi Tribe Economic Development Corporation

5200 E. Cortland Blvd, STE E200-7

Flagstaff, AZ 86004

Or mailed to:

HTEDC Arts & Education Association – Festival Committee

5200 E. Cortland Blvd, STE E200-7

Flagstaff, AZ 86004

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Detailed information on the Act can be found at the following website: <https://www.doi.gov/iacb/act>



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Artist Application

Artist Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email Address: _____

Hopi Enrollment Number: _____ Check Box - If not an Enrolled Hopi Member:

If not an enrolled Hopi member, please submit a copy of Certificate of Indian Blood to show proof of enrollment eligibility

Arizona Tax License Number (State Required): _____

(Call AZ Department of Revenue for more information: 1-800-843-7196)

Type of Hopi Artwork to be sold: _____

Shared Booth Applicant – If Applicable

Artist Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email Address: _____

Hopi Enrollment Number: _____ Check Box - If not an Enrolled Hopi Member:

If not an enrolled Hopi member, please submit a copy of Certificate of Indian Blood to show proof of enrollment eligibility

Arizona Tax License Number (Required): _____

(Call AZ Department of Revenue for more information: 1-800-843-7196)

Type of Hopi Artwork to be sold: _____

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Please submit a copy of your Hopi Enrollment Card if you are an enrolled Hopi tribal member with your application. If you are a Hopi Artist who would like to participate but are *NOT* an enrolled Hopi tribal member, please submit a copy of your Certificate of Indian Blood (CIB) with your application to show proof of Hopi enrollment eligibility.



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Booth Fees

Discounted - Booth Fee Dates: March 6, 2020 – June 26, 2020

Enrolled Hopi Members - Booth Size: 10 X 10.....# _____ Booth(s) X \$120.00.....Total\$ _____
 Non-Enrolled Hopi Members - Booth Size: 10 X 10.....# _____ Booth(s) X \$140.00.....Total\$ _____
 Additional Artist (Limit (1) per booth) \$75.00....Total\$ _____
Total Due \$ _____

Non-Discounted Booth Fee Dates: June 27, 2020 – July 24, 2020

Enrolled Hopi Members - Booth Size: 10 X 10.....# _____ Booth(s) X \$150.00.....Total\$ _____
 Non-Enrolled Hopi Members - Booth Size: 10 X 10.....# _____ Booth(s) X \$170.00.....Total\$ _____
 Additional Artist (Limit (1) per booth) \$75.00....Total\$ _____

Less Donation Discount \$15.00

(To be eligible for donation discount please submit a piece of artwork worth at least \$25.00 to our raffle/silent auction with payment)

Total Due \$ _____

Booth Spaces are on a First Come, First Serve Basis

Acknowledgement

As a participant in this event, I do hereby agree to hold harmless, indemnify, and defend HTEDC Arts & Education Association from/against all liability, responsibility, loss, damage, cost, or expense of any kind whatsoever (including, but not limited to cost, interest, and attorney's fees) which I may incur, suffer, be put to, pay or be required to pay, incident to or arising directly or indirectly from any intentional or negligent act or omission. I further agree that the Hopi Arts & Cultural Festival and their respective employees and volunteers shall not be responsible in any way for (1) Damages, loss, or destruction of any of my property or (2) injury to myself or its representative, agency, employee, licensees, or invitees.

In order to participate in this event, I acknowledge that I am either an enrolled member of the Hopi Tribe or have been certified by the Hopi Tribe's Cultural Preservation Office to sell artwork deemed (categorized) Hopi to comply with the Indian Arts and Crafts Act of 1990. (Submit a copy of enrollment Card, CIB, or Certification Form)

Furthermore, I acknowledge that I have read and agreed to uphold and abide by the rules and guidelines for the 10th Annual Hopi Arts and Cultural Festival. Also, by participating in the Festival, I authorize HTEDC Arts and Education Association to take photos of me and my work for future marketing and organizational purposes (i.e. Funding Request, Fundraising, etc.).

In signing this application form, I do hereby agree to and understand the contents of the Acknowledgement and the Rules and Guidelines as set forth herein.

Applicant's Signature: _____

2nd Applicant Signature: _____

(If Applicable)

Please Send Completed Application and Payment to:

HTEDC Arts & Education Association – Festival Committee
5200 E. Cortland Blvd. STE E-200-7, Flagstaff, AZ 86004

HAEA Office Use Only

Payment Date: _____ Amount Received: \$ _____

Payment Type: _____ MO/Cashier CK _____ Card

Received by: _____